

## Information for data subjects

according to Article 12 of the [EMBL Internal Policy No 68](#) (equiv. to Articles 13 and 14 of [Regulation \(EU\) 2016/679](#))

To obtain external support, we need to process personal data which concern you, as categorised in the Annex. Legal basis of the processing is public interest.

Some of those data are volunteered by you to enable us to engage with you as a (potential) external supporter. Through our interactions with you or from publicly accessible sources we may produce or collect further data.

We will disclose your personal data to the following recipients:

A. Recipients who will process the data under our control:

- (1) To technically manage the relevant database, all data will be made accessible: to the EMBL Heidelberg IT department; to a database administrator employed in the EMBL Director's Office; occasionally to the company which provides the database software.
- (2) To facilitate communication, some data will be disclosed to bulk print and electronic mailing service providers. The current provider of electronic mailing services, Rocket Science Group LLC d/b/a MailChimp, is established in the USA and participates ([link](#)) in the EU-US Privacy Shield programme.

B. Recipients who will process the data under their own control:

- (1) To facilitate strategic management, some data may be disclosed to the EMBL Director or Director General in the form of donation reports.
- (2) All data will be made accessible to the following EMBL departments: a) at EMBL Heidelberg: Director's Office, Course and Conference Office, Alumni relations, Council Secretariat, Strategy and Communications; b) at EMBL-EBI: Director's Office, External Relations.

Your personal data will be stored indefinitely, because for resource development it is essential to know your past interactions with EMBL.

This personal data processing activity is controlled by the head of the EMBL Office of Resource Development, to whom you may address a request to exercise your rights under Article 13 of the [EMBL Internal Policy No 68](#), e.g. to access, rectify, erase your personal data

or to object to its processing. The controller can be reached by email at [ord@embl.de](mailto:ord@embl.de), by telephone at +49 6221 387-8609 or by post at:

EMBL Heidelberg  
Office of Resource Development  
Meyerhofstraße 1  
69117 Heidelberg  
Germany

Advice regarding your rights can be obtained from the EMBL data protection officer, Mr Ioannis Ntouvas, under Article 17(2) of the [EMBL Internal Policy No 68](#). He be reached by email at [dpo@embl.org](mailto:dpo@embl.org), by telephone at +49 6221 387-8590 or by post at:

EMBL Heidelberg  
Data Protection Officer  
Meyerhofstraße 1  
69117 Heidelberg  
Germany

When contacting us, please quote the title ('HD ORD Fundraising') of this personal data processing activity.

## Annex

### Categories of processed personal data

#### CRM

1. Details
2. Membership
3. Addresses
4. Relationships
5. Biographical
6. Communication
7. Groups
8. Control